



BOARD MEETING MINUTES

The Board of Library Trustees of the La Grange Park Public Library District met January 23, 2018 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7pm
2. Upon roll call, the following were present: Whitman, Snow, Foster, Gies, Gertsen-Briand, Racanelli. Executive Director Buckson and Stenographer Richter were also present. Swainson was absent.
3. Pledge of Allegiance
4. Introduction of visitor(s): Village resident, Mr. L Charles Brewick was present.
5. Public comment: Charles Brewick discussed his concern about future board meeting dates not being available on the library event calendar.
6. Staff report: The board discussed the new format that is being used for the staff report. They agree that this format works. The new Spanish conversation group, led by Chris in Adult Services is very popular and there is a good range of ages attending. There will be a French group added in spring. There was discussion about the new 19 libraries that joined SWAN and what their membership means for the consortium. The board inquired about self-checkout usage and if the library is hitting its targets. Buckson plans to use the numbers over time to decide if this is a service that needs to grow or not. The Board congratulated Roberta Richter on obtaining her MLIS.
7. Trustee reports: There is no February COW. There was a question as to whether or not the Interfaith Community Group is including library programs on their calendar. Buckson agreed to have the marketing coordinator look into it.
8. Treasurer's Report: None
9. Gertsen-Briand motioned that the Board approve the consent agenda which was seconded by Snow. Motion was approved by a roll call vote. 6 ayes, 0 nays, 0 abstains, 1 absent.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$74,769.46
Checks from Evergreen Bank numbered 34143 - 34221
10. Unfinished business: None
11. New Business
 - a. Motion to approve publication of Audit RFP: The publication will be issued Wednesday upon board approval and a recommendation will be made available at the February Board meeting. Racanelli motioned to approve the publication and Gies seconded the motion. All in favor. Motion passes.
 - b. Discussion of half-year financial report: Information included in packet. The library is in a good place half-way through the year and is on track with spending. For the board's information, the library typically does not spend the full amount of the budget.
 - c. Discussion of dissemination agent contract: Ehlers contract discussion. After discussion regarding how the disclosure is handled, it was decided that the library's administrative staff would take over turning in the library's disclosure statement and that the contract with Ehlers would not be renewed.
12. Communications (includes emails to the board): No discussion
13. Executive session [Closed Session Minutes Review: 5 ILCS 120/2(c)(21) & Personnel: 5 ILCS 120/2(c)(1)]
The board went into closed session at 7:32pm.
14. The Board reconvened regular session at 8:20pm
15. Trustee Racanelli motioned to adjourn the meeting and Gies seconded. Meeting was adjourned at 8:24pm.