



MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District took place on March 27, 2018 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. The meeting was called to order at 7pm by President Laurie Whitman.
2. Upon roll call the following were present: Trustees Whitman, Snow, Gies, Racanelli, Swainson, and Gertsen-Briand. Executive Director Buckson and Meeting Stenographer Richter were also present. Trustee Foster was absent.
3. Pledge of Allegiance
4. Introduction of visitor(s): Village resident Charles Brewick was present.
5. Public comment: Charles Brewick brought to the Board his views on the history of the architecture of the building. He noted that the current Board is being more diligent. He also expressed his opinion on the changes regarding the Friends of the Library and the future of the group. He noted his concerns about the proposed price change in the Book Shop.
6. Staff report: Buckson shared patron feedback regarding Circulation Assistant Pam Klimas and Technical Services Coordinator Debbie Zeleznik and their helpful nature regarding a patron who needed assistance replacing materials. The Trustees are enjoying seeing the new programs that the staff are providing. Trustee Whitman discussed her experience at the French Conversation Group and enjoys sharing with others how much there is to offer at the Library. It was suggested that the Library ask about providing marketing materials to realtors to share with new homebuyers. Buckson agreed to discuss this with Marketing Coordinator. Buckson reminded the Trustees to check out the "mark your calendars" section in their packet.
7. Trustee reports: COW Board/Staff Work Session on April 10, 6-9pm (dinner provided); Fundraising Committee meeting on April 4, 6:30pm. The Friends of the Library were invited to attend the Fundraising Committee meeting.
8. Treasurer's Report: Upon approval, we will be proceeding with the purchase of CDs. The Library is in good shape in revenues and spending is on target. The draft budget will be discussed at the next meeting.
9. Consent Agenda (Roll call vote). Motion to approve: Racanelli made a motion to approve the consent agenda and Gertsen-Briand seconded the motion. Motion was approved by a roll call vote. 6 ayes, 0 nays, 0 abstain, 1 absent.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$30,654.37
Checks from Evergreen Bank numbered 34271 - 34311
 - c. Confidentiality of Library Records Policy
 - d. Identity Protection Policy
10. Unfinished business
 - a. Motion to approve Resolution 2018-1R: Resolution to Open Certificates of Deposit: Buckson spoke with Treasurer Gertsen-Briand and President Whitman regarding CD rates and timeline options. She looked at multiple options, many of which required 5-year commitments. Buckson crunched the numbers with the interest rates in mind and provided different scenarios and recommendations. Swainson explained that he would be abstaining from voting due to conflict of interest in relation to his work situation. Motion: Gertsen-Briand motioned to open certificates of deposit as recommended by Buckson and Gies seconded the motion. Motion was approved by a roll call vote. 5 ayes, 0 nays, 1 abstain, 1 absent.



b. Motion to accept engagement letter with Robert W Baird & Co.: Motion: Snow motioned to accept the engagement letter provided by Robert W Baird & Co. and Gies seconded the motion. Motion was approved by a roll call vote. 5 ayes, 0 nays, 1 abstain, 1 absent.

11. New Business

a. Motion to approve Financial Calendar for Fiscal Year 2018/19: Motion: Racanelli motioned to approve the financial calendar for Fiscal Year 2018/2019 and Gies seconded the motion. All in favor. Motion passes.

b. Discussion of salary schedule and recommended changes: Buckson shared her methodology for the proposed changes in the current salary schedule. The schedule was last updated spring of 2016. Information includes current salary schedule compared to schedules from other libraries. There was a lot of discussion at a supervisory level regarding the hourly/salary rates. Buckson shared the reasoning for recommended changes and will bring a formal recommendation to a future meeting.

12. Communications (includes emails to the board): Reminder: be sure to fill out the Statement of Economic Interest.

13. Executive session: None

14. Final action on executive session

15. Adjournment Motion: Gies motioned to adjourn the regular meeting at 7:55pm and Racanelli seconded the motion. All in favor. Motion passes. The meeting was adjourned.