



REGULAR MEETING MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District, May 22, 2018 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. The meeting was called to order at 7pm by President Protempore Gies
2. Upon roll call the following were present: Trustees Gies, Snow, Foster, Swainson, and Racanelli. Executive Director Buckson and Meeting Stenographer Richter were also present. Trustee Gertsen-Briand arrived at 7:15pm. Trustee Whitman was absent.
3. Pledge of Allegiance
4. Introduction of visitor(s) Village resident, Mary Lou Hurley arrived at 7:29pm.
5. Public comment: None
6. Staff report: Reminder to the Trustees to take a look at the “mark your calendar section” of the packet. There will not be a June Committee of the Whole Meeting. The Chipotle Fundraiser is scheduled for June 12. The Library Community Conversation will be held on June 28; all are welcome to come and talk about the future of the Library. Buckson will share information about this event at the Regular June Board Meeting. Summer Read Kick Off is scheduled for June 1.
7. Trustee reports: Trustee Snow thanked Buckson for the invite to the Trustee Banquet.
8. Treasurer’s Report: None
9. Consent Agenda (Roll call vote). Foster made a motion to approve the consent agenda and Racanelli seconded the motion. Motion was approved by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$37,368.97
Checks from Evergreen Bank numbered 34347-34385
 - c. Outstanding Check Policy
10. Unfinished business
 - a. Motion to approve Personnel Policy Revisions: Racanelli made a motion to approve the Personnel Policy revisions and Swainson seconded the motion. All in favor. Motion passes.
 - b. Motion to approve updated Salary Schedule: Racanelli made a motion to approve the updated Salary Schedule and Snow seconded the motion. All in favor. Motion passes.
 - c. Motion to approve Fiscal Year 2018/19 Working Budget: Racanelli made a motion to approve the Fiscal Year 2018-19 Working Budget and Snow seconded the motion. Motion was approved by roll call vote. 5 ayes, 0 nays, 0 abstain, 2 absent.
 - d. Discussion of Strategic Direction for Fiscal Year 2018/19: Revisions of the Strategic Direction include the following:
 - People-oriented Services
 - There will be a focus on the “inclusive” portion of the goal. Buckson and team developed a new action statement. Groups to be targeted will include children and families with disabilities and people who identify as LGBT. There will also be programming for teens with special needs. Trustee Gies recommended connecting with the organizations Helping Hands and Aspire. Trustee Snow recommended including specific groups that we have identified as ones that we could cater to.
 - The Library will continue to collect anecdotal data and gather feedback. Going forward there is a plan to provide follow-up responses to some of the feedback that is gathered.

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This will be done by posting feedback and responses in some public way. This will allow all patrons to see the follow-up.

- Outreach and Partnerships
 - The team has broadened the action items and plans to reach out to social services and ESL teachers at the schools.
- Library Building
 - Implementation of the completed capital outlay plan will begin.
- Technology
 - The Library will be investing in a makers' space and adding the Library of Things materials to the collection.

11. New Business: None

12. Communications (includes emails to the board): None

13. FYI: Regarding the Executive Director annual evaluation: For the June Regular Meeting, Buckson will prepare a narrative that includes a response to the goals she had for the year. She will create some goals for herself for the next fiscal year and the Trustees can discuss and revise/amend as needed. Trustees would need to vote on salary increase.

14. Executive session: None

15. Final action on executive session: None

16. Adjournment: Racanelli motioned to adjourn the meeting at 7:33pm and Foster seconded the motion. All in favor. The motion passed.