



MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District took place September 25, 2018 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. The meeting was called to order by President Protempore Gies at 7:04pm.
2. Upon roll call the following were present: Trustees Gies, Foster, Snow, and Swainson. Executive Director Buckson and Meeting Stenographer Richter were also present. Absent from the meeting: Trustees Whitman, Gertsen-Briand, and Racanelli.
3. Pledge of Allegiance
4. Introduction of visitor(s): None
5. Public comment: None
6. Staff report:
 1. Reminder: Boo Bingo Fundraiser will be held October 12, 2018
 2. No Committee of the Whole meeting will be held in October
 3. The Library will be a polling place this year in November
 4. Trustee Foster inquired about the status of offering passports. The library has received no word yet from the State
 5. Facilities projects are in progress. There was discussion about the need for a power supply study. Buckson is looking into ComEd incentives for lighting
7. Trustee reports: None
8. Treasurer's Report:
 1. A transfer was made from the Corporate Fund to the Special Reserve Fund as approved at last meeting
 2. Fund balances look good and the Library is in excellent fiscal shape so far this year
 3. The draft levy will be presented at the October meeting to be approved in November
 4. The audit is complete.
 5. There are new requirements from the Comptroller that will need to be approved.
9. Consent Agenda (Roll call vote). Motion to approve: Trustee Foster motioned to approve the consent agenda and Snow seconded the motion. Motion was passed by roll call vote: 4 ayes, 0 nays, 0 abstain, 3 absent.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$32,977.16
Checks from Evergreen Bank numbered 34529 - 34565
 - c. Revised Public Comment Policy
 - d. Revised Video Surveillance Policy
 - e. Revised Materials Selection Policy
10. Unfinished business
 - a. Discussion of board annual evaluation: This topic has been tabled and will be discussed at the October meeting.
 - b. Discussion of Per Capita Grant Requirement: review Chapters 6-10 of the Trustee Facts File, 3rd edition (see COW packet for print copy or visit: www.cyberdriveillinois.com/departments/library/libraries/pdfs/trusteefacts.pdf). Links on RAILS for CE, watch one free training video by the November meeting. Regarding Chapter 6-10: The Library meets the



requirements as put forth in the Per Capita requirements. Buckson did note that the computers in the children's department are filtered. Buckson shared a reminder that a procedure was put into the personnel manual regarding complaints about the Director. A draft of the Per Capita Grant will be included at the October meeting.

11. New Business: Motion to approve resolution: 2018-2R Resolution to Confirm Banking Relationship and Authorized Agents: Trustee Swainson motioned to approve the resolution and Snow seconded the motion. Motion was approved by roll call vote: 4 ayes, 0 nays, 0 abstain, 3 absent.
12. Communications (includes emails to the board): None
13. Executive session: None
14. Final action on executive session
15. Adjournment: Trustee Foster motioned to adjourn the meeting at 7:29pm and Swainson seconded the motion. All in favor. Motion passed.