



## MEETING MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District was held on October 23, 2018 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. The meeting was called to order by President Whitman at 7pm.
2. Upon roll call the following were present: Trustees Whitman, Gies, Foster, Gertsen-Briand, and Swainson. Executive Director Buckson, Adult Services Director Oppenheim, Young Adult Librarian Farruggia, and Meeting Stenographer Richter were also present. Absent from the meeting: Trustees Racanelli and Snow.
3. Pledge of Allegiance
4. Introduction of visitor(s): None
5. Public comment: None
6. Staff report: Oppenheim presented "Kanopy"- a movie streaming application and new resource at the Library. Patrons can sign up on the Kanopy website or using the mobile app with their La Grange Park Library Card. There was discussion about what is available on the app, how many movies patrons may view, and how much it costs per view. There have been approximately 60 uses in the first month. The movies come with the rights to use for public performance views which can be used in programs such as the Film Club discussions. RAILS handouts provided regarding what is going on in the system. Buckson also provided information regarding the funds raised through the Boo Bingo event. Good relationships and connections were made through this event. Buckson would suggest tweaking some of the work done by the fundraising committee. Buckson mentioned that there will be additional cameras throughout the Library. Columbus Day event in the Children's Department was fun and creative.
7. Trustee reports: None
8. Treasurer's Report: None
9. Consent Agenda (Roll call vote). Motion to approve: Trustee Swainson motioned to approve the consent agenda and Gies seconded the motion. Motion was passed by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$ 44,346.52  
Checks from Evergreen Bank numbered 34566 - 34607
10. Unfinished business: Discussion of board annual evaluation. Things to work on- planning (mission).
11. New Business
  - a. Motion to approve estimate from Embury, Ltd. for Young Adult renovation not to exceed \$50,000. This is a capital project which will be funded by the Special Reserve Fund. The Library has a relationship with the vendor and they offer specialized pieces of furniture. Buckson and Farruggia also discussed the project with KI Furniture and chose to work with Embury, Ltd. This project will allow for shelving units outside of the Friends Bookshop to be coordinated, as they are currently mismatched. The adult DVDs and music CDs will be removed from the Teen Area. Bins will be installed on the sides of the stairwell on the main level to store audio visual materials. The current units will be sold to another library. The teen advisory board worked with Farruggia in choosing furniture for the department. Foster motioned to approve the estimate from Embury, Ltd. For the Young Adult renovation and Gies seconded the motion. Motion was passed by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent.
  - b. Motion to approve Tentative Levy Ordinance: Buckson provided a spreadsheet with estimates. Calculation provided at the bottom of sheet to see how the EAV and rates are figured. The amount



matches up with the Estimate of Funds Needed. Gertsen-Briand motioned to approve the Tentative Levy Ordinance and Foster seconded the motion. Motion was passed by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent.

c. Motion to approve Resolution 2018-3R to Determine the Estimate of Funds Needed for FY 2018-19.

Motion: Swainson motioned to approve the resolution and Gies seconded the motion. Motion was passed by roll call vote. 5yes, 0 nays, 0 abstain, 2 absent.

12. Communications (includes emails to the board): There will not be a Committee of the Whole Meeting in November, it will be moved to January 8, 2019.
13. Executive session: None
14. Final action on executive session
15. Adjournment: Gies motioned to adjourn the meeting at 7:54 pm and Foster seconded the motion. All in favor. Motioned passed.