



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, July 20, 2022 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:03 pm
2. Upon roll call the following were present: President Whitman, Vice-President Gies, Treasurer Swainson, and Secretary Snow. Absent were Trustees Demes-O'Brien, Donaldson, and Hightower. Also present were Kate Buckson, Executive Director, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of visitor(s): Rose Hopkins-LaRocco, Children's Director and Gabe Oppenheim, Adult Services Director.
5. Public comment: None
6. Staff report: Rose Hopkins-LaRocco, the Children's Director gave an update regarding the Summer Reading program and goals. Thus far we have accumulated over 233,000 minutes of reading time; Director Buckson explained to the board how to go onto the website and log the reading minutes. Rose stated that even audiobooks count as reading. At the end of the Summer Reading Program we will have an Ice Cream Party with Ice Cream donated by the Friends of the Library, A Face Painter, and Popcorn machine. Rose informed the Board that Cat Gemkow is back working with us full time and is doing a great job. Cayden has moved from the circulation department to working with both the children's department and the young adult department. Some events the Children's department has been doing, are picnics in the park, at different parks around town. Baby Story Time is back in the building. A few goals the Children's department have been working on are a diversity audit, cross-generational programming and services, and life transitions, are a few examples. Gabe Oppenheim, Director of the Adult Services Department, asked the board to register for two factor authentication and demonstrated the process. Buckson stated that the photos that were taken at the in-service are now on the website and everyone looks great. Janet, the Marketing Coordinator has been working on the Strategic Plan infographic and the board thought it looked great, makes it easy to understand. There will be a special Board Meeting on Tuesday, August 3, 2022 at 6pm. On Saturday, July 30, National Night Out the Library will have a table set up from 12-4pm. Director Buckson announced that we received a Letter from the Secretary of State regarding our Per Capita grant award.
7. Trustee reports: None
8. Gies motioned, seconded by Snow, to approve the Consent Agenda. Motion passes with 4 Ayes, 0 Nays, 0 Abstain, 3 Absent. Gies, Snow, Swainson, and Whitman.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$ 66,880.53  
Checks from Wintrust Bank numbered: 36353-36394
9. Unfinished business:
  - a. Discussion of Building Project progress – Director Buckson updated the Board on the parking lot project, due to the asphalt worker's strike we've had a delay on beginning the project. Director Buckson updated the board on the Construction Manager Bid and the Interviews. And the Architects are about done with the 3D drawings of the building renovation.
  - b. Legislative Updates: The Board reviewed the following documentation that was provided to the Library from the Law offices of Peregrine, Stime, Newman, Ritzman & Buckner, LTD.



- i. Appointing of a Treasurer
  - ii. Committees on Local Government Efficiency
  - iii. Filling a Vacancy
10. New Business:
  - a. Swainson Motioned, seconded by Snow to approve Ordinance 2022-03: Tentative Budget and Appropriations, motion passed with 4 Ayes, 0 Nays, 0 Abstain, and 3 Absent. Swainson, Snow, Gies, and Whitman.
  - b. Gies Motioned, seconded by Snow to approve a set date for the public hearing on the Budget & Appropriations for FY 2022/23 on Wednesday, September 21<sup>st</sup> at 6:45pm, motion passed with 4 Ayes, 0 Nays, 0 Abstain, and 3 Absent.
  - c. Gies Motioned, seconded by Snow to approve the Illinois Public Library Annual Report (IPLAR) for FY2021/22, motion passed with 4 Ayes, 0 Nays, 0 Abstain, and 3 Absent.
11. Communications (includes emails to the board)
12. Executive session
13. Final action on executive session-none
14. Snow motioned, seconded by Swainson, to adjourn. All in favor, motion passes. Meeting adjourned at 8:14pm.