



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, August 17, 2022 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-President Gies, Treasurer Swainson, Secretary Snow, Trustee Donaldson, and Trustee Hightower; not present Trustee Demes-O'Brien. Also present were Kate Buckson, Executive Director, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of visitor(s): Megan Harte, of 845 Design Group, and Gabe Oppenheim, Adult Services Director
5. Public comment: Ms. Harte from 845 Design Group presented a sneak peek of the interior design. Ms. Harte went over floor by floor describing what type of flooring and the color scheme that will be placed throughout the building. And lastly she explained the types of lighting fixtures that will be used.
6. Staff report: Gabe Oppenheim, the Library's Adult Services Director thanked the board for the approval of letting the patrons make \$2.50 worth of free copies from the copy machine. Catie has done an outstanding job on fixing computers for our patrons. The staff are considering on marketing this feature to small business, and to those that work from home, within the community as another place to go for assistance. Illinois Libraries Present has been a success with many of our patrons attending virtual presentations. Gabe mentioned that the staff works well together and are very good at what they do. On an end note Gabe and Director Buckson announce that all of the members of the Adult Department are in the works of becoming notaries. The Board thanked Gabe and the whole Adult Department staff for all of their hard work. Ms. Buckson introduced the new statistics report that was designed by our marketing coordinator, Janet Tencza. The Board stated that it was so much easier to understand.
7. Trustee reports: There are none at this time; however, Trustee Snow asked about the ILA Conference registration and Trustee Day. Ms. Buckson stated that Trustee Day will be the Thursday of the week of the ILA Conference.
8. Gies motioned, seconded by Donaldson, to approve the Consent Agenda. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Ayes - Gies, Donaldson, Hightower, Swainson, Snow, and Whitman. Absent – Demes-O'Brien.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$43,484.78
Checks from Wintrust Bank numbered: 36395-36447
9. Unfinished business:
 - a. Discussion of Building Project progress with Megan Harte
 - b. Gies motioned, seconded by Hightower to approve revisions to the library's Volunteer Policy passes with 6 Ayes, 0 Nays, 1 Absent. All in favor, motion passed.
 - c. Discussion of the Strategic Action Plan for FY 22/23 – Ms. Buckson explained to the board that they will begin seeing Strategic Action Plans under the monthly staff reports.
10. New Business:
 - a. Discussion of Library Trustee Election Cycle- the Board discussed the election process; there will be 4 trustees that are up for re-election in 2023. They asked each other who will be running; and



to start preparing in September of 2022. The Board also reviewed the by laws regarding the terms of the officers.

11. Communications (includes emails to the board) None
12. Executive session: 5 ILCS 120/2(c)(3) None
13. Final action on executive session-none
14. Gies motioned, seconded by Swainson, to adjourn. All in favor, motion passes. Meeting adjourned at 8:27pm.