



### COMMITTEE OF THE WHOLE MEETING MINUTES

A Committee of the Whole Meeting of the Board of Library Trustees of the La Grange Park Public Library District, was held on November 2, 2022 at 6:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 6:00 pm
2. Upon roll call the following were present: Trustees Whitman, Gies, Snow, Swainson, Demes-O'Brien, Donaldson, and Hightower. Also present were Executive Director Buckson, Co-interim Directors Oppenheim and Hopkins-LaRocco, Meeting Stenographer Harwood. Absent: none.
3. Public comment: None
4. Review of Policies:
  - a) Discussion Alcohol Policy – A discussion of the few item that were added, the BASSET Certification and who needs to obtain it, permits needed from the Village of La Grange Park and from the Illinois State Liquor Commissioner.
  - b) Discussion Purchasing Policy – A discussion of credit card limits and how they are used along with the procedures of how the credit cards receipts are itemized.
5. Discussion of Bond Abatement Levy – This is approved and signed every year stating that we will not add an additional levy to pay off the Bond; we will pay off the Bond with our regular levy.
6. Discussion of Tentative Levy – No County extension report has arrived as of yet. We have a draft report with an increase of 4.9% if we are too high the County will bring it down or if we are too low the county will cap it at the 4.9% plus any new development.
7. Discussion of IPBC membership status and IGA with the Community Park District of La Grange Park – This is a commitment between the Park District and the Library. IPBC did not have a problem with the Park District or the Library separating from the village. Just that one party will need to take ownership as the Member and the other as the Entity. Each party agrees upon a 90 notice if they want out of the agreement. This will need to be approved before the March 2023 board meeting.
8. Discussion of days Closed for 2023 – there is one additional date added to the calendar for a staff in-service in the month of August.
9. Adjournment: Snow motioned to adjourn, seconded by Gies. All in favor. Meeting adjourned at 6:29pm