



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, October 19, 2022 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-President Gies, Secretary Snow, Treasurer Swainson, Trustee Donaldson, and Trustee Hightower. Absent was Trustee Demes-O' Brien. Also present were Kate Buckson, Executive Director, Gabe Oppenheim, Adult Services Director, and Patricia Harwood, Meeting Stenographer. Rose Hopkins-LaRocco, Children's Director arrive a little later within the evening.
3. Pledge of Allegiance
4. Introduction of visitor(s): None
5. Public comment: None
6. Staff report: Director Buckson stated there was a conference call from 845 Design and Leopardo Construction. Included in this call were Buckson, Oppenheim, and Hopkins-LaRocco; 845 Design and Leopardo explained that they should have a pricing schedule by the end of November along with drawings. The Board will have to approve in January or a special meeting in December. Buckson also elaborated on her experience at the ILA conference where she spoke on Compensation Studies and Salary Schedules.
7. Trustee reports: Whitman stated that she, Demes-O'Brien, Gies, and Hightower are due to run again this coming April 2023 and those signatures are due in by December 12 through the 19 of 2022.
8. Snow motioned, seconded by Gies, to approve the Consent Agenda. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Snow, Gies, Hightower, Donaldson, Swainson, and Whitman.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$84,103.51  
Checks from Wintrust Bank numbered: 36496-36533  
Checks from First National Bank of Brookfield numbered 1003
9. Unfinished business:
  - a. Discussion of upcoming policies for review: Alcohol & Purchasing Policy
  - b. Discussion of Serving our Public 4.0 Standards for Illinois Public Libraries
  - c. Discussion of proposals for the Executive Director Search
  - d. Snow Motioned, seconded by Donaldson to approve a director search committee with authority to hire a search firm. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Snow, Donaldson, Hightower, Swainson, Gies, and Whitman.
10. New Business:
  - a. Snow Motioned, seconded by Gies to approve Resolution 2022-3R Estimate of Funds needed for Fiscal Year 2022-2023. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Snow, Gies, Hightower, Donaldson, Swainson, and Whitman
  - b. Snow Motioned, seconded by Gies to approve Resolution 2022-4R To Confirm Credit Card Authorized Agents. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Snow, Gies, Hightower, Donaldson, Swainson, and Whitman



- c. Snow Motioned, seconded by Gies to approve Ordinance 2022-4 Tentative Levy Ordinance for Fiscal Year 2022-2023. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Snow, Gies, Hightower, Donaldson, Swainson, and Whitman
  - d. Snow Motioned, seconded by Gies to approve a set date for a truth in taxation compliance for November 16, 2022 at 6:45pm. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Snow, Hightower, Donaldson, Swainson, and Whitman
  - e. Snow Motioned, seconded by Swainson to approve the annual Illinois State Library Per Capita Grant. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Snow, Swainson, Hightower, Donaldson, Gies, and Whitman
11. Communications (includes emails to the board): None
  12. Executive Session for Personnel 5ILCS 120/2(c)(1) – Appointment, employment, compensation, discipline, performance or dismissal of specific employees; Snow motioned, second by Gies to move into executive session at 7:34pm.
  13. Regular session resumed at 7:56pm after a motion by Snow and a second by Donaldson.
  14. Final Action on Executive session
    - a. Gies Motioned, seconded by Donaldson, to appoint Gabe Oppenheim and Rose Hopkins-LaRocco as co-interim directors. Motion Passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Snow, Swainson, Hightower, Donaldson, Gies, and Whitman
    - b. Gies Motioned, seconded by Donaldson, to approve the additional compensation for the appointed co-interim directors in the amount of \$500 each per paycheck.
  15. Snow motioned, seconded by Swainson, to adjourn. All in favor, motion passes. Meeting adjourned at 7:58pm.