



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, November 16, 2022 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-President Gies, Secretary Snow, Trustee Donaldson, and Trustee Hightower. Absent were Treasurer Swainson and Trustee Demes-O'Brien. Also present were Gabe Oppenheim, Adult Services Director and Interim Director; Rose Hopkins-LaRocco, Children's Services Director and Interim Director; and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Staff Reports: Interim Director Rose Hopkins-LaRocco stated that staff are adjusting well to Kate being gone and the two interim directors stepping in.
5. Introduction of visitor(s): Lauterbach & Amen, Ann Scales, presented a brief overview of the Annual Financial Report to the Board. It is the opinion of Lauterbach & Amen that the financial statements present fairly and in accordance with generally accepted account principles. The Library was given a clean unmodified opinion, which is the highest level that can be obtained. The Board also had a presentation from Jim Dieters & Alex Todd regarding the Executive Director Search. They asked the staff and board for suggestions on qualities they should be looking for in our next director. They went through the timeline of when things will happen and what to expect.
6. Public comment: None
7. Trustee reports: Whitman stated that she went to the Cook County Clerk and those running in the next election will need the Statement of Economic Interest with their paperwork. Your paperwork is to be turned into the Election Secretary no later than December 19, 2022.
8. Gies motioned, seconded by Snow, to approve the Consent Agenda. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Gies, Snow, Hightower, Donaldson, and Whitman.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$85,765.57  
Checks from Wintrust Bank numbered: 36534-36579  
Checks from First National Bank of Brookfield numbered 1004
9. Unfinished business:
  - a. Gies Motioned, seconded by Donaldson to approve Ordinance 2022-04 Annual Levy Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Gies, Donaldson, Hightower, Snow, and Whitman
  - b. Gies Motioned, seconded by Snow to approve Ordinance 2022-05 Bond Abatement Levy. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Gies, Snow, Donaldson, Hightower, and Whitman
  - c. Snow Motioned, seconded by Gies to approve revisions to Library's Alcohol Policy. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. All in favor. Motion passed.
  - d. Snow Motioned, seconded by Gies to approve revisions to Library's Purchasing Policy. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. All in favor. Motion passed.
  - e. Gies Motioned, seconded by Snow to approve Days Closed in 2023 Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. All in favor. Motion passed.
10. New Business:



- a. Gies Motioned, seconded by Snow to approve the 2021-2022 Audit as presented by Lauterbach & Amen. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Gies, Snow, Hightower, Donaldson, and Whitman
- b. Gies Motioned, seconded by Snow to approve the Treasurer's Annual Report for 2021-2022. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Gies, Snow, Hightower, Donaldson, and Whitman
- c. Discussion of dates for potential December special meeting; the board discussed a potential Board meeting to be held on December 7, 2022 at 7:00pm to discuss going to bid for the upcoming building project.
11. Communications (includes emails to the board): None
12. Executive Session for Personnel 5ILCS 120/2(c)(1) – None
13. Final Action on Executive session-None
14. Gies motioned, seconded by Snow, to adjourn. All in favor, motion passes. Meeting adjourned at 8:53pm.