



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, March 15, 2023 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-President Gies, Secretary Snow, Treasurer Swainson, Trustee Demes-O'Brien, Trustee Donaldson, and Trustee Hightower. Also present were Interim Director and Adult Services Director, Gabe Oppenheim, and Interim Director and Children's Services Director, Rose Hopkins-LaRocco, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): Juanita Harrell, Future Executive Director
5. Staff Reports: Interim-Director Hopkins-LaRocco informed the board that Betsy Webster was hired as the new Circulation Coordinator. She started March 14, 2023. Brittany Smith has agreed to come back for a short time to train Betsy. Betsy had a similar position at the North Riverside Library, also previously worked at the Forest Park Library, and lives in La Grange Park. President Whitman mentioned that Janet Tencza has been doing a great job on notifying the public of our programs, staff members, and library activities. Our social media is booming with activity. Whitman also congratulated both Interim Directors Hopkins-LaRocco and Oppenheim on receiving the construction grant from the State of Illinois.
6. Public Comments: Harrell stated that it will be an honor to work with staff members who are so knowledgeable.
7. Trustee reports: Whitman reported the Statement of Economic Interest needs to be filed by May 1, 2023. Private residences do not need to be added as investment assets. She also reminded trustees to not discuss library business when there are three or more trustees present. Sending emails to all trustees is best left to the Director.
8. Gies motioned, seconded by Snow, to approve the Consent Agenda with mentioned corrections. Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Gies, Snow, Donaldson, Hightower, Demes-O'Brien, Swainson, and Whitman.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$40,134.24  
Checks from Wintrust Bank numbered: 36696-36741
9. Unfinished business:
  - a. Snow motioned, Seconded by Donaldson, to approve revisions to the Library Materials Selection Policy. Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. All in Favor.
10. New Business:
  - a. Presentation of Public Library Construction Act Grant contract –Interim Director Oppenheim updated the board about the building plans in light of the grant money we will be receiving. Some additions to the project include the infill of the opening on the second level, more study rooms, and the renovation of the lower level bathrooms. The building project has been projected to take 8 months and to start in August of 2023.
11. Communications (includes emails to the board): Whitman stated there is a trustee survey that is due by the end of the month on the RAILS website.
12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) Gies motioned, seconded by Snow to close out of open meetings and go into closed session at 7:30 pm.

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13. Final Action on Executive session
14. Gies motioned, second by Donaldson, to reconvene into regular session at 7:42 pm. All in Favor.
15. Gies motioned, seconded by Demes-O'Brien, to adjourn. All in favor, motion passes. Meeting adjourned at 7:43 pm.