



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, April 19, 2023 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-President Gies, Secretary Snow, Treasurer Swainson, Trustee Demes-O'Brien, Trustee Donaldson, and Trustee Hightower. Also present were Director Harrell, Interim-Director and Adult Service Director, Gabe Oppenheim, and Interim- Director and Children's Service Director, Rose Hopkins-LaRocco, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): None
5. Staff Reports: Director Harrell introduced Betsy Webster, Circulation Coordinator, to the Board. Betsy explained she has been with the library for about 6 weeks, she is a resident of La Grange Park, has over 10 years of Circulation experience, and is thrilled to be working here. Director Harrell explained to the board that next month we will administer the oath of offices for Whitman, Gies, and Hightower. Director Harrell stated that there are two letters for Trustee Snow to sign. There will be a Trustee Banquet held by Laconi on May 19, final sign up is on May 14, please let us know if anyone would like to attend. April 25 will be National Library worker's day. Per the statistics, the month of March has been one of the busiest months we have had; even prior to the pandemic. The numbers for digital viewing went up as well as the in person service we provide. Chris Welch, from Springfield Illinois, would like to have an open talk about the construction grant and how it will work. Demes-O'Brien was present last time we were close to receiving the Grant and would like to be there this time, along with Gies.
6. Public Comments: None
7. Trustee reports: None
8. Snow motioned, seconded by Gies, to approve the Consent Agenda with suggested changes. Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Snow, Gies, Hightower, Donaldson, Demes-O'Brien, Swainson, and Whitman.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$31,786.06  
Checks from Wintrust Bank numbered: 36742-36784  
Checks from First National Bank of Brookfield numbered 1009
9. Unfinished business:
  - a. Building Update-Director Harrell updated the board that she and Interim Director Hopkins-LaRocco and Interim Director Oppenheim met with 845 to review the plans and update Director Harrell. They will be meeting with 845 again the week of April 24, to go over the circulation desk and the RTU (HVAC) to keep them on schedule. It looks like we will potentially be using the First Baptist Church in La Grange as an alternate location, when the time comes for us to close the building for construction purposes.
  - b. Decennial Committee-Director Harrell and Interim Director Oppenheim discussed with the board the steps of the Decennial Committee.
10. New Business:



- a. Discussion of 2023-2024 Budget- Director Harrell explained that she participated in training from Deiters & Todd Library Consulting; they went over budgeting and the Levy process. She found it a beneficial training.
11. Communications (includes emails to the board): Director Harrell explained they closed the building around 3:45 pm on March 31, 2023 due to severe weather, regarding the issue of a Tornado Watch.
12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(1) – Appointment, employment, compensation, discipline, of specific employees  
Snow Motioned, seconded by Gies to close out of open meeting and go into closed session at 7:30pm
13. Final Action on Executive session The Board voted to approve the extension of stipends for Co-Interim Directors Hopkins-LaRocco and Oppenheim through the end of the fiscal year of 2022-2023. The motion passed with 7 Ayes, 0 Nays, 0 Abstains, and 0 Absent Donaldson, Swainson, Demes-O’Brien, Hightower, Snow, Gies, and Whitman.
14. The board moved back into regular session at 7:39pm motioned by Snow, second by Donaldson, all in favor.
15. Snow motioned, seconded by Donaldson, to adjourn. All in favor, motion passes. Meeting adjourned at 7:40pm.