



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, May 17, 2023 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-President Gies, Secretary Snow, Treasurer Swainson, Trustee Demes-O'Brien, Trustee Donaldson, and Trustee Hightower. Also present were Director Harrell, Interim-Director and Adult Services Director, Gabe Oppenheim, and Interim-Director and Children's Services Director, Rose Hopkins-LaRocco, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): None.
5. Staff Reports: Director Harrell informed the board that the staff was prepping for our Summer Reading Programs; that will kick off on June 2, 2023. Ms. Janet Tencza, our Marketing Coordinator, has done a great job on preparing Bookmarks, and the Story Book Board for the Story walk in the park; in preparation for the SRP kickoff. Ella Omi, has been selected to be a temporary Children's Services Reference Assistant. Because of the renovation Ella will be working between both positions Circulation Assistant and Children's Services Reference Assistant. We have also hired on a temporary Circulation Assistant Liliana Gaona. Liliana will be here for the summer. Director Harrell stated that she liked listing the meetings that she attended the last month down on paper; she was surprised as to how many there were.
6. Public Comments: None.
7. Trustee reports: Whitman reported that our newsletter looks really good; it's lively, it doesn't say much about the renovation, but right now there is not much to say. Whitman also suggested to the board that they should be reviewing the Rails newsletter as well, it's a good source to learn about webinars for trustees.
8. Gies motioned, seconded by Donaldson, to approve the Consent Agenda. Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Gies, Donaldson, Hightower, Demes-O'Brien, Swainson, Snow, and Whitman.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$35,181.39
Checks from Wintrust Bank numbered: 36785-36826
9. Unfinished business:
 - a. Building Update –Director Harrell met with the architects and we think that the RTU may be done earlier. There are bids out now; there were 4-5 different companies preparing bids. Bids need to be handed in by Monday, May 22, 2023. We will be doing the opening of Bids at 11am. Director Harrell said we had a meeting with Illinois State Libraries Association; there is a lot of paperwork and 4 days of quarterly check in that we have to meet. Trustee Demes-O'Brien gave additional information regarding the webinar.
 - b. Decennial Committee-The Decennial Committee met right before the regular meeting; they are going to reach out to 6 community members and ask if they want to join this committee, that will meet once every 6 months to answer the questionnaire and have it completed by November 2024.
10. New Business:



- a. Discussion of 23-24 Budget Director Harrell reviewed with the board her progress with the budget. She went over what lines were increased and decreased and why.
 - b. Gies Motioned, second by Donaldson, to approve Resolution 2023-4R Appointment of a Trustee Demes-O'Brien, All in Favor, Motion Passed with 7 Ayes.
 - c. Oath of Office for Library Trustees- Trustee's Whitman, Gies, Demes-O'Brien, and Hightower all received their Oath of Office for their next term.
 - d. Appointment of Board Officers for May 2023-April 2027. Offices to be voted on are President, Vice-President, Treasurer, and Secretary. The appointments were as follows: Gies became President, Whitman became Vice-President, Swainson remains Treasurer, and Demes-O'Brien became Secretary.
 - e. Demes-O'Brien Motioned, seconded by Donaldson to Approve Ordinance 2023-01 Approving Board Meeting Dates for FY2023-2024, All in Favor, Motion Passed with 7 Ayes.
 - f. Whitman Motioned, second by Donaldson to Approve Ordinance 2023-02 Declining Non Resident Library Card Program Participation. All in Favor, Motion Passed with 7 Ayes.
11. Communications (includes emails to the board): Director Harrell stated there will be a COW meeting held on Wednesday, June 7, 2023 at 7pm; Jamie Rachlin will be presenting information on investing.
 12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) -Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Whitman motioned, second by Donaldson to move into Executive session at 7:57pm.
 13. Final Action on Executive session
 14. Gies motioned, second by Donaldson, to reconvene into regular session at 7:42pm. All in Favor.
 15. Adjournment-Gies motioned, seconded by Demes-O'Brien, to adjourn. All in favor, motion passes. Meeting adjourned at 7:43pm.