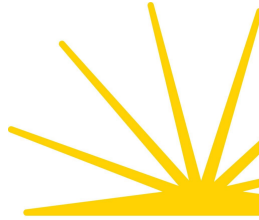


## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, July 19, 2023 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Gies called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Gies, Vice-President Whitman, Treasurer Swainson, Trustee Donaldson, and Trustee Hightower. Absent were Secretary Demes-O'Brien, and Trustee Snow. Also present were Director Harrell, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): Jaime Zaura from 845 Design; Leigh McMillen and Andy Gibbons from Leopardo Construction.
5. Public Comment: McMillen from Leopardo went over the GMP, Guaranteed Maximum Price Proposal, with the board and answered any questions that the board had. The board was very impressed with the presentation from Leopardo, they made it look very easy to follow along.
6. Staff Reports: Director Harrell expressed thanks to Janet for her marketing efforts regarding the Summer Reading Program promotions. It has been great to see how busy the library has been this past month because of the SRP. The Tiny Art work in the Adult Services Department has been very popular. The Friends Board did not meet this month; they will meet again after the construction. Director Harrell will be at Director's University, in Springfield Illinois from July 31 through August 3, 2023.
7. Trustee reports: Gies suggested that the pages with the pie charts be illuminated from the board packet. The single sheet with the statistic is all they need.
8. Whitman motioned, seconded by Swainson, to approve the Consent Agenda and the meeting minutes for May 2023 and the mentioned correction for the June 2023 meeting minutes. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absents. Whitman, Swainson, Hightower, Donaldson, and Gies.
  - a. Special Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$61,024.21
  - c. Checks from Wintrust Bank numbered: 36877-36926
9. Unfinished business:
  - a. Discussion of building project progress-Director Harrell informed the board that the library will be closed starting Monday, August 7, 2023 until completion of the construction project.
  - b. Swainson motioned, seconded by Hightower, to approve the Leopardo GMP bid. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absents. Swainson, Hightower, Donaldson, Whitman, and Gies.
  - c. Discussion of Financial options – Director Harrell and the board discussed the increase interest rates that are available.
10. New Business:
  - a. Whitman motioned, seconded by Swainson, to approve the Ordinance 2023-2024; Tentative Budget and Appropriations. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absents. Whitman, Swainson, Hightower, Donaldson, and Gies.
  - b. Swainson motioned, seconded by Whitman, to approve to set a date for the public hearing on the Budget & Appropriation for FY 2023-2024 on Wednesday, September 20<sup>th</sup> at 6:45pm Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absents. All in favor.
  - c. Communications (includes emails to the board): Director Harrell mentioned that she is a mentor for two individuals a program provided through RAILS.



11. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) -Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Whitman motioned, second by Swainson to move into Executive session at 8:55pm.
12. Final Action on Executive session-None.
13. Whitman motioned, second by Donaldson, to reconvene into regular session at 8:59am. All in Favor.
14. Adjournment-Whitman motioned, seconded by Donaldson, to adjourn. All in favor, motion passes. Meeting adjourned at 9:00pm.