



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, August 16, 2023 was held at 7:00pm, at the La Grange Park Village Hall, 447 N. Catherine, La Grange Park, IL 60526.

1. President Gies called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Gies, Vice-President Whitman, Treasurer Swainson, Secretary Demes-O'Brien, Trustee Snow, Trustee Donaldson, and Trustee Hightower. Also present were Director Harrell, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): None
5. Public Comment:
6. Staff Reports: Director Harrell expressed how busy Janet has been with all of the marketing of the 2nd half of SRP, Zoo Passes, the tiny art program and the set-up of our new temporary location. Gabe came up with the idea of the "Let's map it out". There was additional paperwork that was needed for the temp location, parking spaces, plus an inspection for the temp location from the Village of La Grange and the Fire department. Director Harrell mentioned that the staff has gone above and beyond to set up the temporary location. Trustee Deme-O'Brien had mentioned that Instagram has been working really well.
7. Trustee reports: None
8. Whitman motioned, seconded by Swainson, to approve the Consent Agenda with the suggested corrections, Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absents. Whitman, Swainson, Hightower, Donaldson, Snow, Demes-O'Brien, and Gies.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$57,890.42
 - c. Checks from Wintrust Bank numbered: 36927-36973
9. Unfinished business:
 - a. Discussion of building project progress-Director Harrell informed the board that all of the material is out of the library, we have been having some small technology problems, the movers are going as fast as they can with being shorthanded and working with other school libraries; hopefully we will be moved in by Friday. Construction starts Monday, August 21, 2023. Director Harrell will be having weekly meetings with Kevin Atkinson, from Leopardo, he is the Superintendent on the building project. The church would like to set up a reception for us on Tuesday, August 22, 2023.
10. New Business:
 - a. Discussion of the Illinois Public Library Annual Report for FY 2022-2023. It is due September 1, 2023 it is just about complete, we need some financial information and then will send it to the board via email for approval. Upon approval it will be submitted by September 1st.
11. Communications: (includes emails to the board) –The board has asked to be kept in the loop going forward as things progress with the move.
12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) -Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Donaldson motioned, second by Snow to move into Executive session at 7:56pm
13. Final Action on Executive session- None.
14. Demes-O'Brien motioned, second by Swainson to reconvene into regular session at 7:58pm. All in Favor



15. Adjournment-Whitman motioned, seconded by Donaldson, to adjourn. All in favor, motion passes.
Meeting adjourned at 8:00pm.