



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, October 18, 2023 was held at 7:00pm at the La Grange Park Village Hall, 447 N. Catherine, La Grange Park, IL 60526.

1. President Gies called the meeting to order at 7:00 pm.
2. Upon roll call the following were present: President Gies, Vice President Whitman, Treasurer Swainson, Secretary Demes-O'Brien, Trustee Snow, Trustee Donaldson, and Trustee Hightower. Also present were Gabe Oppenheim, Interim Director, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): None
5. Public Comment: None
6. Staff Reports: Oppenheim asked the board if they had seen the latest Rose Clippings of La Grange Park. There was a mention of the library in the Good Neighbor corner, by Lillian Winslow. Oppenheim also shared a recent positive Yelp review. Oppenheim went through feedback from a survey about how the Board can support the staff, which included many good suggestions. Whitman stated that thanks to good signage patrons are starting to find our location. The new book drop is popular. Oppenheim stated the Rob Held, the new facilities Coordinator, started on Monday, and everyone is very happy to have him on board.
7. Trustee reports: None
8. Snow motioned, seconded by Demes-O'Brien, to approve the Consent Agenda. Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absents. Snow, Demes-O'Brien, Hightower, Donaldson, Swainson, Whitman, and Gies.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$667,216.78
 - c. Checks from Wintrust Bank numbered: 37013-37072
9. Unfinished business:
 - a. Whitman motioned, second Swainson to approve the painting bid provided by Leopardo Companies in the amount of \$54,925.00. Motioned passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Whitman, Swainson, Hightower, Donaldson, Snow, Demes-O'Brien, and Gies.
 - b. Building Project Updates - Oppenheim updated the board on the project. The board is very appreciative of the photos that are sent with the updates. Our Roof Top Units (RTUs) will be installed in mid-November, not mid-December. The Board is very thankful to have a knowledgeable construction team that can repair all of the building's problems.
10. New Business:
 - a. Demes-O'Brien motioned, second Snow to approve Resolution 2023-1R: Estimate of Funds Needed for Fiscal Year 2023-2024. Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absents. Demes-O'Brien, Snow, Hightower, Donaldson, Swainson, Whitman, and Gies.
 - b. Whitman motioned, second Demes-O'Brien to approve Ordinance 2023-04 Tentative Levy Ordinance for Fiscal Year 2023-2024, Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absents. Whitman, Demes-O'Brien, Hightower, Donaldson, Snow, Swainson, and Gies.
11. Communications: (includes emails to the board) – The board liked the new construction banner and the fence around the library.



12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) - Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Snow motioned, second by Whitman to move into Executive session at 7:29pm.
13. Whitman motioned, second Swainson, to reconvene into Regular session at 8:36pm. All in favor.
14. Final Action on Executive session-
 - a. The Board asked Oppenheim if he would like to be permanent Executive Director. Oppenheim was very appreciative of the offer but was not able to accept at this time. He did recommend that he stay as Interim Director at least until the renovation is complete, at which point the Executive Director position can be revisited.
15. Adjournment-Whitman motioned, second Swainson, to adjourn. All in favor. Meeting adjourned at 8:43pm.