



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, July 17, 2024 was held at 7:00pm, at the La Grange Park Public Library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Gies called the meeting to order at 7:00 pm.
2. Upon roll call the following were present: President Gies, Vice-President Whitman, Secretary Demes-O'Brien, Trustee Snow, Trustee Donaldson, and Trustee Hightower. Absent Treasurer Swainson. Also present were Executive Director Gabe Oppenheim and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): None
5. Public Comment: None
6. Staff Reports: Oppenheim informed the board that the library hired two new circulation employees: Henry, who has a MLIS from the University of Illinois, and Valerie, who is a longtime patron. The Grand Reopening (GRO) is only a few weeks away, and library staff will have a taste test of the custom beer for the event on Tuesday, July 23, 2024. The Board also talked about attire for the Ribbon cutting and for the after party and decided to wear the reopening t-shirts.
7. Trustee reports: Trustee Whitman stated that Janet has done a fabulous job on the promoting the GRO and maintaining a good relationship with Alphagraphics. Trustee Whitman also mentioned that she had a really wonderful time at a story time at the Brookfield Zoo given by Children's Services Director Rose Hopkins-LaRocco. Oppenheim stated that the Friends of the Library will be working to divest themselves of their bank accounts and investments, and to give those funds to the library. Trustee Donaldson asked what the library will do now that the Friends have disbanded. Oppenheim suggested that starting a 501(c)(3) foundation would be a sensible option.
8. Whitman motioned, seconded by Donaldson, to approve the Consent Agenda. Motion passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absents. Whitman, Donaldson, Hightower, Snow, Demes-O'Brien, and Gies.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$71,265.33
  - c. Checks from Wintrust Bank numbered: 37366-37403
  - d. Checks from First National Bank of Brookfield numbered 1028
9. Unfinished business:
  - a. Building Project Update Oppenheim explained that the furniture for the public should be arriving around Monday, July 29, 2024. He has been in contact with Leopardo regarding the column covers, which still need to be installed. There are some signs that are still to be corrected by the carpenters, and they are also going to install door stops at the front entrance.
  - b. Snow motioned, seconded by Whitman, to approve the insurance Proposal from Kamm insurance for FY25. Motioned passes. All in favor.
10. New Business:
  - a. Whitman motioned, seconded by Snow, to approve Ordinance 2024-03: Tentative Budget and Appropriations. Motioned passes with 6 Ayes, 0 Nays, 0 Abstain, 1 Absents. Whitman, Snow, Hightower, Donaldson, Demes O'Brien, and Gies.
  - b. Whitman motioned, seconded by Snow, to approve a set date for the public hearing on the Budget & Appropriations for FY2024-2025 on Wednesday, September 18<sup>th</sup> at 6:45pm. Motion passes. All in favor.



- c. Demes O'Brien motioned, seconded by Whitman, to appoint two trustees, Donaldson and Gies, to audit the secretary's books.
11. Communications: (includes emails to the board) – None.
12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) -Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. And Personnel 5 ILCS120/2(c)(1)- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Whitman motioned, second by Hightower to move into Executive session at 7:20pm. All in favor, motion passed.
13. Snow motioned, second Whitman, to reconvene into Regular session at 7:32pm. All in favor.
14. Final Action on Executive session-
  - a. Whitman motioned, second Hightower to approve the executive session meeting minutes from June 19, 2024. All in favor.
15. Adjournment-Snow motioned, seconded by Hightower, to adjourn. All in favor, motion passes. Meeting adjourned at 7:33pm.