



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, September 20, 2023 was held at 7:00pm, at the La Grange Park Village Hall, 447 N. Catherine, La Grange Park, IL 60526.

1. President Gies called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Gies, Treasurer Swainson, Trustee Snow, Trustee Donaldson, and Trustee Hightower. Absent: Vice President Whitman, Secretary Demes-O'Brien. Also present were Gabe Oppenheim, Adult Services Director, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): None
5. Public Comment: None
6. Staff Reports: Oppenheim stated to the board that they have been receiving many compliments regarding the arrows in the hallway and the outdoor yard signs. He also mentioned the staff is looking into purchasing an outdoor book drop that can be used at the temp location as well as the main building once the renovation is completed. Trustee Donaldson asked about handicap entrance, Oppenheim mentioned that there is a handicap entrance, the patron will need to contact the library and that the staff would help them enter the library.
7. Trustee reports: None
8. Snow motioned, seconded by Swainson, to approve the Consent Agenda. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absents. Snow, Swainson, Hightower, Donaldson, and Gies.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$32,546.99
 - c. Checks from Wintrust Bank numbered: 36974-37012
9. Unfinished business:
 - a. Swainson motioned, second Donaldson to appoint Trustee Snow to Secretary Pro Temp for this board meeting for signature purposes. Motioned passes with 4 Ayes, 0 Nays, 1 Abstain, 2 Absent. Swainson, Donaldson, Hightower, and Gies.
 - b. Swainson motioned, second Snow to approve Ordinance 2023-03: Budget and Appropriations Ordinance. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absents. Swainson, Snow, Hightower, Donaldson, and Gies.
 - c. Snow motioned, second Swainson to approve the Estimate of Revenues for Fiscal Year 2023/2024. Motion passes with 5 Ayes, 0 Nays, 0 Abstain, 2 Absents. Snow, Swainson, Hightower, Donaldson, and Gies.
 - d. Snow motioned, second Swainson to approve the updated Millwork Bid presented by Leopardo Companies recommending Paragon Mill & Casework, Inc. Motion passes with 5 Ayes, 0 Nays, 0 Abstains, 2 Absents. Snow, Swainson, Hightower, Donaldson, and Gies.
10. New Business:
 - a. Discussion of a painting bid from Leopardo Companies to be approved at the October meeting.
11. Communications: (includes emails to the board) – The board enjoyed a note from a grateful patron.
12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) -Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Swainson motioned, second by Snow to move into Executive session at 7:16 pm.
13. Donaldson motioned, second Snow, to reconvene into Regular session at 7:34 pm. All in Favor.



14. Final Action on Executive session-
 - a. Snow motioned, second Hightower to appoint Gabe Oppenheim as Interim Director until the full board can all be present to make further decisions. All in favor.
15. Adjournment-Snow motioned, second by Swainson, to adjourn. All in favor, motion passes. Meeting adjourned at 7:41 pm.