



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, November 20, 2024 was held at 7:00pm, at the La Grange Park Public Library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Gies called the meeting to order at 7:00 pm.
2. Upon roll call the following were present: President Gies, Vice President Whitman, Secretary Demes-O'Brien, Treasure Swainson, Trustee Snow, Trustee Donaldson, and Trustee Hightower. Also present were Executive Director Gabe Oppenheim and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): Rose Hopkins-LaRocco, Children's Services Director
5. Public Comment: None
6. Staff Reports: Rose Hopkins-LaRocco explained to the board that since Cat Gemkow moved into the position of Librarian in the Teen Services Department, her position opened in the Children's Department, which has been filled with Blaine Teppema from the Brookfield Library. Ms. Teppema will start on December 9, 2024. The walls in the Children's department are starting to receive more decorations. Programming has been very busy; part time Children's Department Assistant Catherine Crousore has been helping out with programming. She also works at College of DuPage. Ms. Hopkins-LaRocco detailed the outreach within the community, including staff visits to many local schools. She also discussed a token program that has been very successful with children. When staff are out promoting the library, patrons receive a token that they can then bring back to the library to receive a prize. This helps staff keep track of outreach efficacy. She also discussed an Eagle Scout candidate who made a few Little Free Libraries within the community that we have been stocking with books. Finally, she mentioned that the Winter Reading program starts December 1, 2024. Executive Director Oppenheim mentioned to the board that a patron had asked about posting a notice on the vending machine explaining how processed foods can cause diabetes. Oppenheim also mentioned that a First Amendment Auditor came into the library to film the interior. He spoke with Oppenheim and a few other employees, who all answered him appropriately. This was the library's first such encounter.
7. Trustee reports: None.
8. Whitman motioned, seconded by Snow, to approve the Consent Agenda. Motion passed with 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Whitman, Snow, Hightower, Donaldson, Swainson, Demes O'Brien, and Gies.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$250,671.10
 - c. Checks from Wintrust Bank numbered: 37540-37581
 - d. Checks from First National Bank of Brookfield numbered 1034
9. Unfinished business:
 - a. Whitman motioned, seconded by Snow, to approve Ordinance 2024-04 Annual Levy for taxes for Fiscal Year 2024-2025. Motion passed with 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Whitman, Snow, Hightower, Donaldson, Swainson, Demes O'Brien, and Gies.
 - b. Whitman motioned, seconded by Snow, to approve Ordinance 2024-05 Bond Abatement Levy for the calendar year 2024. Motion passed with 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Whitman, Snow, Hightower, Donaldson, Swainson, Demes O'Brien, and Gies.



- c. Whitman motioned, seconded by Donaldson, to approve Days Closed in 2025 with the discussed change. Motion passed with, 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Whitman, Donaldson, Hightower, Snow, Swainson, Demes O'Brien, and Gies.
10. New Business: None
11. Communications: (includes emails to the board) – None.
12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) - Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Whitman motioned, second by Donaldson to move into Executive session at 7:25pm. All in favor, motion passed.
13. Whitman motioned, seconded by Hightower, to reconvene into Regular session at 7:26pm. All in favor.
14. Final Action on Executive session-
 - a. Whitman motioned, seconded by Swainson, to approve the executive session meeting minutes from October 16, 2024. All in favor.
15. No further business adjournment-Whitman motioned, seconded by Swainson, to adjourn. All in favor, motion passes. Meeting adjourned at 7:29pm.